

## JUST MOVED IN?

1. Contact the Work Manager at [escher.workmanager@icc.coop](mailto:escher.workmanager@icc.coop) to get on the house work schedule and confirm you're on the house email.
2. Contact the house officers at [escher.officers@icc.coop](mailto:escher.officers@icc.coop) to obtain your keys, introduce the suite amenities/supplies, and coordinate suite meetings and labor.
3. Check your room for cleanliness and furniture (bed, desk & chair, dresser). Email Escher officers if there's a significant problem.
4. Label your personal food and store them in the suite kitchen.
5. Extra possessions can be stored in the storage room *with clear labels of their date of entrance*. Contact the house officers for access to the storage room.
6. To move out, email the VP of Relations at [escher.vprelations@icc.coop](mailto:escher.vprelations@icc.coop) and get your room inspected by a house officer.

## HOUSE AMENITIES/COMMON AREAS

- Office
- Rec Room
- O'Keeffe Kitchen
- Study
- Maintenance
- Dark room (recycling returnables)
- Laundry
- Trunk room
- Music Room
- Bike Room
- Ren Kitchen
- Fitness Center
- Dumpsters/Recycling
- Smoking Area (Outside)

## WHO DO I CONTACT FOR FURTHER HELP?

Your fellow housemates who have lived here are your best resource. If they don't know, consider contacting house officers by their email in the "Escher Governance Flowchart". Anything contract-related call the Inter-Cooperative Council front desk at (734) 662-4414.

**For more information about house membership, policies, and officers, visit our house wiki at <https://escher.icc.coop/>. To access, create an account while using Escher wifi.**

**WIFI:** [escher.icc.coop](https://escher.icc.coop) **Password:** [guffinternet](https://escher.icc.coop)

# Escher Cooperative House

A QUICK GUIDE

## INTRO

### What is a co-op?

A co-op is an organization owned and operated for the benefit of those using its services. As Escher house members, we are shareholders at the Inter-Cooperative Council- both tenants AND owners. More on co-ops here: [bit.ly/WhatsACoop](http://bit.ly/WhatsACoop).

### What is Escher Cooperative House?

With 100+ people, we're the largest cooperative house in Ann Arbor. Living here means:

- Structured delegation of house labor.
- Opportunities for democratic participation and decision-making.
- 9 suites of 16-20 folks with your own common area, kitchen, and labor system.
- Community events and dinners where you can make lots of friends.
- Meeting students and non-students from all around the world.
- Saving money!

## WHAT IS EXPECTED OF YOU AS A MEMBER?

- Pay your charges on time! Refer to the "ICC Debt Policy Chart".
- Escher is known for its diverse community. Be respectful and courteous to all members.
- Clean up after yourself. Keep communal spaces clean.
- Respect posted quiet hours in different suites.
- Attend house meetings, participate in discussion, and vote on agenda items. This is the space to make your voice heard on house decisions.
- Do your house labor! Four hours per week you take on a task to help keep the house running as an officer or through house/suite chores, like cooking or cleaning. If you need to swap shifts, contact the house at [escher@icc.coop](mailto:escher@icc.coop). If you need a permanent swap, contact the Work Manager. For an understanding of fines due to missed shifts, refer to the "Fine Policy Chart".

## WHAT HOUSE POLICIES SHOULD I KNOW ABOUT?

1. The house email is the main vehicle of communication, pay attention to it for announcements!
2. Guff refers to items shared by the house. If it's labelled guff, you can use it. This includes cleaning supplies and house/suite amenities. Non-consumable guff items are regarded as house property like house bikes. Any saved meals in the main dining halls are reserved until noon the next day, when they become guff. *If you don't know if it's guff, ask!*
3. Contact the Secretary at [escher.secretary@icc.coop](mailto:escher.secretary@icc.coop) if you'd like to have a parking spot.
4. Maintenance requests can be filled out here: [bit.ly/EscherRFA](http://bit.ly/EscherRFA).
5. Any other questions? Ask other co-ops who have lived here or contact the House President at [escher.president@icc.coop](mailto:escher.president@icc.coop) or relevant house officers.